

NOTICE OF MEETING

Alexandra Park and Palace Advisory Committee.

(Established by Statute in 1985)

To: **The Members of the
Advisory Committee (Statutory)**

David McNulty - Head of Local Democracy
and Member Services
7th Floor, River Park House
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London, N22 8HQ

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7 January 2013

Dear Member,

A meeting of the **ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE**, will take place on **TUESDAY, 15TH JANUARY, 2013** commencing at **19:30** hrs in **THE TRANSMITTER HALL, ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22 7AY** to consider the business set out in the Agenda detailed below.

Yours sincerely

Felicity Parker
Clerk to the Committee

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

3. MINUTES AND MATTERS ARISING (PAGES 1 - 28)

- i) To approve the minutes of the Advisory Committee held on 16 October 2012.
- ii) To note the minutes of the informal Joint Statutory Advisory and Consultative Committee held on 16 October 2012.
- iii) To note the minutes of the meeting of the Alexandra Palace and Park Board:

24 July 2012 (approved)

6 November 2012 (draft)

4. PARK ACTIVITIES UPDATE

To receive the report of the Park Manager, Alexandra Palace.

To avoid duplication, this report is available as part of the Joint Statutory Advisory Committee and Consultative Committee agenda pack.

5. FORTHCOMING EVENTS

To receive the report of the Chief Executive, Alexandra Palace and Park.

To avoid duplication, this report is available as part of the Joint Statutory Advisory Committee and Consultative Committee agenda pack.

6. REGENERATION

To receive the report of the Chief Executive, Alexandra Palace and Park.

To avoid duplication, this report is available as part of the Joint Statutory Advisory Committee and Consultative Committee agenda pack.

7. GOVERNANCE

To receive a verbal update on governance.

8. ANY OTHER BUSINESS

9. DATES OF FUTURE MEETINGS

The dates of future meetings will be confirmed following approval at the Annual Council meeting in May.

To: Nominated Members of:

Alexandra Residents' Association	: Mrs J. Hutchinson
Bounds Green and District Residents' Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr J. Athanassiou
Palace View Residents' Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck

Appointed Members:

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	Councillor Christophides
Fortis Green Ward	:	Councillor Erskine
Hornsey Ward	:	Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Dogus

Also to:

Chief Executive
Trust's Solicitor
Director of Corporate Resources
Head of Legal Services
Consultative Committee Members

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 16 OCTOBER 2012**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
*Mr J. Athanassiou	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association
VACANCY		

APPOINTED MEMBERS

*Councillor Beacham	:	Alexandra Ward
Councillor Christophides	:	Bounds Green Ward
Councillor Erskine	:	Fortis Green Ward
*Councillor Gorrie	:	Hornsey Ward
Councillor J. Jenks	:	Muswell Hill Ward
Councillor P. Gibson	:	Noel Park Ward
Councillor E. Griffith	:	Council Wide appointment
*Councillor Dogus	:	Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive – Alexandra Palace
Mr Mark Evison – Park Manager – Alexandra Palace
Miss Felicity Parker – Clerk to the Committee

**MINUTE
NO.**

SUBJECT/DECISION

APSC72.	APOLOGIES FOR ABSENCE Apologies for absence were received from Jimmy Athanassiou, Liz Richardson, Councillor Beacham, Councillor Gorrie and Councillor Dogus.
APSC73.	DECLARATIONS OF INTEREST Councillor Jenks declared a personal interest as he was a member of the Warner Estate Residents' Association.
APSC74.	MINUTES AND MATTERS ARISING RESOLVED i) To approve the minutes of the Alexandra Park and Palace Advisory Committee meeting held on 17 July 2012. ii) To note the minutes of the Joint Informal meeting of the Alexandra Park and

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	<p>Palace Advisory Committee and the Alexandra Palace and Park Consultative Committee meeting held on 17 July 2012.</p> <p>iii) To note the minutes of the Alexandra Palace and Park Board held on 7 June 2012.</p>
APSC75.	<p>PARK ACTIVITIES UPDATE</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED</p> <p>i) To note the imminent commencement of the works at the cricket ground.</p> <p>ii) To support the proposals for improvement to the south-eastern corner of the Park.</p> <p>iii) To note the proposal for overnight gate closures.</p> <p>iv) To note the proposal to adjust a short section of the exterior wall of the Actual Workshop building.</p>
APSC76.	<p>FORTHCOMING EVENTS</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED to note the report.</p>
APSC77.	<p>REGENERATION</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED</p> <p>i) To note the content of the report and to endorse the Trust's bid to the Heritage Lottery Fund.</p> <p>ii) That the Chairmen of both the Statutory Advisory and Consultative Committees shall write to the HLF in support of the bid.</p>
APSC78.	<p>ANY OTHER BUSINESS</p> <p>There was no such business.</p>
APSC79.	<p>DATES OF FUTURE MEETINGS</p> <p>NOTED the date of the next meeting – Tuesday 15 January 2013.</p>

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TUESDAY, 16 OCTOBER 2012**

Denis Heathcote

Chair

Signed by the Chair

Date

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**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 16 OCTOBER 2012**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: *Mr J. Athanassiou
Palace View Residents Association	: *Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	*Councillor Beacham
Bounds Green Ward	:	Councillor Christophides
Fortis Green Ward	:	Councillor Erskine
Hornsey Ward	:	*Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	*Councillor Dogus

Consultative Committee Nominated Members:

Alexandra Palace Amateur Ice Skating Club	*Mr M. Tarpey
Alexandra Palace Allotments Association	*Ms E. Regan
Alexandra Palace Angling Association	Mr K. Pestell
Alexandra Palace Organ Appeal	*Mr R. Tucker
Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
Alexandra Palace Garden Centre	*Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area Advisory Committee	*Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
CUFOS	*Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	*Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	*Mr A. Yener
Warner Estate Residents' Association	*Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke
*Councillor Demirci
Councillor Hare
*Councillor Peacock

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Councillor Scott
*Councillor Stewart
Councillor Williams

Also attending

Duncan Wilson – Chief Executive – Alexandra Palace
Mark Evison – Park Manager, Alexandra Palace
Felicity Parker – Clerk to the Committee (LB Haringey)

**MINUTE
NO.**

SUBJECT/DECISION

<p>APSC87.</p>	<p>ELECTION OF CHAIR</p> <p>In the absence of the Chair, Colin Marr, the clerk called for nominations for Chair for this meeting.</p> <p>Denis Heathcote nominated Gordon Hutchinson, which was unanimously seconded by the Committee and it was</p> <p>RESOLVED that Gordon Hutchinson act as Chair of the meeting.</p> <p style="text-align: center;"><u>Gordon Hutchinson in the Chair</u></p>
<p>APSC88.</p>	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Liz Richardson, Councillor Beacham, Councillor Gorrie, Councillor Dogus, Colin Marr, Prof. R Hudson and Councillor Peacock.</p> <p>Apologies for lateness were received from Councillor Hare.</p>
<p>APSC89.</p>	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Jenks declared a personal interest as he was a member of the Warner Estate Residents' Association.</p> <p>John Thompson declared a personal interest in respect of item 5, as he had been commissioned to carry out some works in support of the Heritage Lottery Fund bid.</p>
<p>APSC90.</p>	<p>MINUTES AND MATTERS ARISING</p> <p>RESOLVED</p> <p>i) To approve the minutes of the Joint Informal meeting of the Alexandra Palace and Park Advisory Committee and the Alexandra Palace and Park Consultative Committee held on 17 July 2012.</p> <p>ii) To note the minutes of the Advisory Committee held on 17 July 2012.</p>

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- iii) To note the minutes of the Alexandra Palace and Park Board held on 7 June 2012.

Matters Arising

Red Bull

David Frith asked whether Red Bull had made any approach with regards to holding another event in the Park. Duncan Wilson informed the Committee that there had been no approach made by Red Bull.

Alexandra Palace and Park Board notes

The Committee requested that the draft notes of the APPB be made available within the agenda pack for the Joint Informal meeting of the Statutory Advisory Committee and the Consultative Committee, instead of waiting for an approved set of minutes, as the time between meetings meant that the SAC/CC did not receive up to date minutes. The Clerk advised the Committee that it was not usual practice to publish draft notes within an agenda pack for another Committee before they had been approved. Following a discussion, it was agreed that draft APPB minutes would be published with the SAC/CC agenda pack, with the understanding that these had yet to be approved by the APPB, and could be subject to amendments.

RESOLVED that the draft notes of APPB minutes would be included in future agenda packs for the SAC/CC.

APSC91. PARK ACTIVITIES UPDATE

Received the Park Activities Update as set out in the agenda papers, introduced by Mark Evison – Park Manager, Alexandra Palace.

NOTED

Improvements to Cricket Grounds

- Heartlands School had withdrawn from the scheme as due to delays with the scheme, they had since found an alternative solution.
- The Council would still be investing in the scheme, with sports development funding and topped up by s106 funding.
- The planning application was due to be determined imminently, with a mobilisation meeting due to be held in the coming week to discuss the project plan.

Funding for the south-eastern corner of the Park

- The Council had allocated £220k of s106 funding to improve the access around the Campsbourne and New River Village areas. Proposals would be presented to the Alexandra Palace and Park Board (APPB) meeting on 6 November 2012.
- A member of the Committee suggested that this could be a useful opportunity to involve local schools, possibly with planting.

Park entrances – overnight gate closures

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- It was agreed at the APPB meeting on 24 July 2012 that a one-year trial period of gate closure at the Park Avenue North Gate and Muswell Hill pedestrian entrance would begin, subject to advice from the Advisory and Consultative Committees.
- The Committee were in support of the trial, but raised the following points:
 - gates would not stop those who were determined to get into the park
 - visitors to late night concerts at the park were an issue – there needed to be clear signage that these gates would be closed
- Duncan Wilson responded to the issues raised and explained that the gates would act as a deterrent rather than a prevention. He added that there were no concerts due to finish beyond 11pm in November, but that he would ensure that clear signs would be displayed on the park notice boards with details of the closures.

The Actual Workshop – Little Dinosaurs

- The tenant at the Actual Workshop had made a request to adjust a short section of the exterior to expand the internal 'baby area'. This proposal would be presented for approval at the APPB meeting on 6 November 2012.
- Mark Evison agreed to double-check whether planning permission was required for the proposal.

RESOLVED

- i) **To note the imminent commencement of the works at the cricket ground.**
- ii) **To support the proposals for improvement to the south-eastern corner of the Park.**
- iii) **To note the proposal for overnight gate closures.**
- iv) **To note the proposal to adjust a short section of the exterior wall of the Actual Workshop building.**

APSC92. FORTHCOMING EVENTS

RECEIVED the Forthcoming Events report, as set out in the agenda papers and introduced by Duncan Wilson – Chief Executive, Alexandra Palace.

NOTED

- There were a number of highlights for the last quarter – Torch Relay, Holland Heineken House and Sacrilege.
- There was a full programme planned for the forthcoming months.
- The Olympics had seen a number of event spaces created elsewhere in London, and the market was dynamic, which in turn would create more competition for the Palace in the future.
- The 'London Open House' in September proved popular, with 800 visitors to the Transmitter Hall, BBC Studio A and Theatre. Feedback was positive. Duncan Wilson thanked John Thompson and the Friends of the Theatre for facilitating the tours.

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	RESOLVED to note the report.
APSC93.	<p>REGENERATION</p> <p>RECEIVED the Regeneration report as set out in the agenda papers, and introduced by Duncan Wilson – Chief Executive, Alexandra Palace.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • The main purpose of the report was to ask for written endorsement of the HLF bid from the Chairs of the Statutory Advisory Committee and the Consultative Committee. • Slides were shown of the proposed hotel development – Farrells had produced outline designs to show developers what would be possible within the confines of the existing building. • The HLF bid was a clearly defined process, and the £16.5m bid was a challenge. Match-funding of £6.7m would have to be raised, and would require a significant contribution from the Local Authority. HLF would look to the Local Authority to be supportive of the bid. • The scope of the scheme had varied – the focus was on the East Court, the theatre, Studios A & B, and the connecting rooms, but not the Transmitter Hall. • The East Court would be used to tell the story of Alexandra Palace through pictures and models. This would lead to the refurbished studios. It was not intended to create a permanently manned museum, but regular guided tours would be provided. • The appearance of the SE wing façade facing the Park would be improved by removing the unsightly blocking put there by the BBC. • The proposals represent the minimum spend to restore the two areas into a usable, viable space. <p>RESOLVED</p> <p>i) To note the content of the report and to endorse the Trust’s bid to the Heritage Lottery Fund.</p> <p>ii) That the Chairmen of both the Statutory Advisory and Consultative Committees shall write to the HLF in support of the bid.</p>
APSC94.	<p>NON-VOTING BOARD MEMBERS FEEDBACK</p> <p>None.</p>
APSC95.	<p>ITEMS RAISED BY INTERESTED GROUPS</p> <p>None.</p>
APSC96.	<p>ANY OTHER BUSINESS OR URGENT BUSINESS</p> <p>There was no such business.</p>

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APSC97.	DATES OF FUTURE MEETINGS NOTED the date of the next meeting – Tuesday 15 January 2013.
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Gordon Hutchinson

Chair

Signed by the Chair

Date

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Councillors Cooke (Chair), Stewart (Vice-Chair), Demirci, Hare, Peacock and Williams

Non-Voting V. Paley and C. Marr
Representatives:

Observer:

Also present:

Duncan Wilson – Chief Executive, Alexandra Palace
Mark Hopson – Head of Regeneration & Development, Alexandra Palace
Mark Evison – Park Manager, Alexandra Palace
Nigel Watts - Director of Finance & Resources, Alexandra Palace
Sue Barnett – Deloittes
Daniel Griffiths – PPS Group
Francis Maude – Donald Insall Associates
Gary Young – Farrells and Partners

MINUTE NO.	SUBJECT/DECISION
APBO222.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillor Scott, Denis Heathcote and Nigel Willmott.</p> <p>Apologies for lateness were received from Councillor Williams.</p>
APBO223.	<p>URGENT BUSINESS</p> <p>There were no such items.</p>
APBO224.	<p>DECLARATIONS OF INTERESTS</p> <p>Councillors Cooke, Hare and Stewart, declared a personal and prejudicial interest in exempt agenda item 7 - as Directors of Alexandra Palace Trading Limited and advised that they would not take part in the discussion of the item.</p>
APBO225.	<p>QUESTIONS, DEPUTATIONS OR PETITIONS</p> <p>None.</p>
APBO226.	<p>MINUTES</p> <p>RESOLVED</p> <p>i) That the unrestricted minutes of the Alexandra Palace and Park Board</p>

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	<p>held on 7 June 2012 be approved as a correct record of the proceedings.</p> <p>ii) That the minutes of the Alexandra Park and Palace Advisory Committee held on 22 May 2012 be noted.</p> <p>iii) That the minutes of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee held on 22 May 2012 be noted.</p> <p>iv) That the minutes of the Alexandra Palace and Park Consultative Committee held on 22 May 2012 be noted.</p>
APBO227.	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED that the press and public be excluded from the meeting for the consideration of agenda item 7 as it contains exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding the information).</p> <p><i>Clerk's note – the press and public were excluded at 19:40hrs.</i></p>
APBO228.	<p>SUMMARY OF EXEMPT / CONFIDENTIAL PROCEEDINGS</p> <p>APBO229 APPROVAL OF STATUTORY FINAL ACCOUNTS OF APTL 2011/12</p> <p>The recommendations were agreed.</p>
APBO229.	<p>RE - INCLUSION OF THE PRESS AND PUBLIC</p> <p>The Chair invited members of the press and public to re-enter the meeting.</p>
APBO230.	<p>APPROVAL OF 2011/12 APPCT ACCOUNTS</p> <p>Nigel Watts - Director of Finance & Resources, Alexandra Palace & Park - introduced the report as set out. He explained that the reports were not circulated with the original agenda packs as matters had not been finalised by the auditors following the Trading Company Board meeting on 13 July 2012.</p> <p>The draft accounts were included at Appendix 1 of the report, and were subject to some technical adjustments.</p> <p>Sue Barnett – Deloitte – added that there was nothing out of the ordinary to report with regards to the audit.</p> <p>The following responses were provided to questions from the Board:</p> <ul style="list-style-type: none"> • The Gift Aid payment for 2010/11 was lower than 2011/12 because profits had been lower in that financial year. This was in part due to the closure of the ice rink. • A rigorous process was in place to ensure that every trading event was profitable.

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	<p>The Chair thanked Nigel Watts and Deloittes for attending. He also thanked the team at the Palace.</p> <p>RESOLVED, subject to technical adjustments,</p> <ul style="list-style-type: none"> i) That the Chair be authorised to sign the letter of representations on behalf of the Charity; ii) That the consolidated accounts be prepared on a going concern basis; iii) That the Trustees Report and Consolidated Financial Statements for 2011/12 be approved and the Chair be authorised to sign them on behalf of the Board for submission to the Charities Commission; iv) That the contents of the report provided by Deloitte on the audit of the consolidated financial statements for the year ended 31 March 2012 be noted; v) That Deloitte be re-appointed as auditors to Alexandra Park and Palace Charitable Trust for the financial year 2012/13; and vi) That the results against budget for the two months ended 31 May 2012 be noted.
APBO231.	<p>REPORT OF THE CHIEF EXECUTIVE, ALEXANDRA PALACE</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • The written report provided information on upcoming events at the Palace. Paragraph 7.2 outlined the focus on broadening the range of events. • A strategic risk register would be reported at the next Board meeting, with a bi-annual update. • Duncan Wilson had been tasked with finding non-voting advisors to the Board. Members of the Board should pass any nominations to Duncan. • A discussion had taken place at the Informal Joint Statutory Advisory Committee and Consultative Committee meeting on 17 July 2012 with regards to grit left behind by Red Bull following the event. Discussions had since taken place with Red Bull, who would be removing the grit within the next three weeks. • A review of the London Mayoral Elections count had been held at City Hall. The power cuts at Alexandra Palace had been attributed to a sub-contractor testing the sprinkler system. The Greater London Returning Officer was satisfied that Alexandra Palace had dealt with the problem quickly. <p>The Chair commented that in the current economic situation, it was a good idea to provide a diverse range of events at the Palace.</p>

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	<p>RESOLVED</p> <p>That the report be noted.</p>
APBO232.	<p>REVIEW OF REGENERATION CONSULTATION RESULTS AND NEXT STEPS</p> <p>Mark Hopson – Head of Regeneration and Development – introduced the report as set out.</p> <p>He introduced Daniel Griffiths from PPS Group, who outlined the findings from the regeneration consultation.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • There was a broad range of respondents to the surveys – responses were received by the internet, post and over 800 were received through the ‘street teams’. In all, 2100 responses were received. • Nearly half of respondents ranked ‘improving first impressions’ as the most important aspect in the future improvement of the Palace, with ‘upgrading the entrances to the palace’ as the second most important. • The top priorities were listed as ‘upgrading the main halls’ and ‘opening up the theatre’. • There was a good mix of ages within the respondents, and BME respondents made up 25% of the replies. • A postcode analysis had been carried out, with majority of responses received from N22, N10 and N8. • 268 forms were received after the end of the consultation – the findings mirrored those of the original analysis. • Building a hotel in the Palace was the most contentious of all suggestions, with around 70 comments made generally opposed to the proposal, but a small majority were in favour. <p>The Chair commented that the concerns over whether the whole borough was reached were validated by the postcode analysis of respondents. He added however, that a significant amount of work had taken place to ensure that residents in the east of the borough had been reached as part of the consultation exercise.</p> <p>The following responses were provided to questions from the Board:</p> <ul style="list-style-type: none"> • The consultation deliberately left out any questions about the Park, as a major refurbishment had been carried out in 2007. The regeneration of the Palace was a bigger challenge. • In response to whether an analysis against each postcode could be carried out, as certain roads could have different issues to others – for example, responses from N10 may be different to responses from N15 - Mark Hopson explained that although this analysis could be carried out, not all respondents left their postcodes so the breakdown may not represent all respondents in a particular postcode. <p>Mark Hopson then referred the Board to the URS report at Appendix 2. URS were commissioned to provide advice and specialist input to the consultation on the spatial masterplan. As part of this input, a set of focused discussion groups were held with targeted groups of young people, older people, disabled people</p>

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	<p>and people from diverse ethnic backgrounds.</p> <p>Councillor Peacock commented that she had not been approached for contact details of people in her pensioners group, which had over 400 members. Mark Hopson explained that URS had approached groups via the 800 voluntary organisations in the borough and that this information was provided by the Council's diversity department. Duncan Wilson added that as responses to the consultation were still be collected, he would attend a meeting and asked Councillor Peacock to provide him with details.</p> <p>RESOLVED</p> <p>i) That the results of the public consultation outlined in the report and the independent reports at Appendix 2 and 3 be noted.</p> <p>ii) That the next steps as outlined in section 8 of the report be approved.</p>
APBO233.	<p>PARKS UPDATE</p> <p>Mark Evison – Park Manager – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • Alexandra Park had achieved Green Flag and Green Heritage site status for the fifth year running. <p><u>Closure of gates</u></p> <ul style="list-style-type: none"> • Due to incidents of ASB, it was proposed to have a trial period where the Park Avenue North gate and Muswell Hill pedestrian entrance would be closed at night. The trial period would need to be for a year, as different seasons would produce different results. <p><u>Cricket club and grounds improvement project</u></p> <ul style="list-style-type: none"> • Colin Marr reported that the joint SAC/CC meeting a week earlier had welcomed the new proposal that the irrigation tank should be buried and the Board should be encouraged to accept this recommendation, which would be consistent with its duties of responsibility for the Conservation Area. <p>RESOLVED</p> <p>i) That the outcome of the Green Flag Award application be welcomed.</p> <p>ii) That, following the consideration of the proposal to begin overnight closures of two Park entrances, a trial period of one year be agreed, with reports of findings made to the Alexandra Palace and Park Board.</p> <p>iii) That the proposal to bury the irrigation tank at the cricket ground be agreed.</p>
APBO234.	<p>REGENERATION UPDATE</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace - introduced the report as</p>

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set out.

NOTED:

- The key recommendation of the Gateway Review was detailed at paragraph 6.4 of the report. The draft copy of the report was attached as a restricted appendix, and could be discussed during the exempt proceedings of the meeting.
- Thoughts were being given as to the 'next steps' and a separate meeting would be arranged for the Board to discuss options in further detail.
- The HLF bid would be made in November, following the Alexandra Palace and Park Board meeting on 6 November.

The following responses were provided to questions from the Board:

- Funding was available for current year to cover the costs of advice to get through to the next stage of the HLF bids.
- The report could not currently be made public, as it contained commercially sensitive information.

Conservation Management Plan

Duncan Wilson introduced Francis Maude – Donald Insall Associates – who provided an update on the key changes to the Conservation Management Plan. Copies of the presentation are available from the Clerk on request.

NOTED:

- Consultation feedback had been received from a number of sources:
 - English Heritage
 - Alexandra Palace Television Group
 - Friends of the Alexandra Palace Theatre
 - London Borough of Haringey
 - Key individuals who worked on the post 1980 fire restoration
 - Individual comments expressed as part of the recent public consultation exercise
- Additional information was received from:
 - Farrells
 - Fourth Street
 - Bonner Keenlyside
 - Friends of the Theatre
 - WSP Group
- The changes to the CMP were detailed as follows:
 - Buildings
 - Minor revisions to chronology
 - Additional text added, particularly in relation to the use of part of the building by the BBC
 - Assessment of significance
 - Increased emphasis on the importance of the Palace to local residents
 - Increased reference to the importance of the BBC studios
 - Conservation plan policies
 - Increased detail arising from a better understanding of what can be achieved, and omission of unfeasible options
 - Implementation
 - Increased detail in relation to the Theatre

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- Addition of a note on funding
 - Gazetteer
- Minor corrections and additional detail about the 1980s restoration
- General revisions to the theatre section
- Plate list and Plates
- Revised for the post fire rebuild images due to copyright clearance issues

The Chair thanked Francis Maude for attending.

Duncan Wilson introduced Gary Young – Farrells – who provided an update on the spatial masterplan following the public consultation. Copies of the presentation are available from the Clerk on request.

NOTED:

- Generally, respondents were pleased to see that regeneration was being considered.
- High priority projects were identified as:
 - Theatre
 - East approach
 - South terrace
 - Great Hall
 - Palm Court
- The East/West corridors were considered as low priority, however this could be due to a lack of information / understanding as to why this would be a benefit to visitors at the Palace.
- It was important to improve first impressions on arrival at the Palace and work would take place to make it easier to move around the outside of the Palace.

At this point in the meeting, the Chair proposed that, as the time was approaching 22.00hrs, Standing Orders be suspended to enable the conversation to continue. Members of the Board agreed to the proposal and it was

RESOLVED that Standing Orders be suspended to enable the meeting to continue past 22.00hrs.

A discussion took place and the following was noted:

- Regeneration would provide new uses for areas within the Palace.
- Addressing the approach to the building could help in regards to the success of the HLF bid.
- The hotel was given a low priority following the consultation – this was likely to be due to a lack of understanding by people taking part in the consultation of its supporting role for other proposed uses, and the degree of public access to the hotel itself.
- The next stage would be to test the market and discuss how to progress the masterplan.

RESOLVED

- i) **That the recommendations of the Regeneration Gateway review report be noted;**

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	<p>ii) That the key changes to the Conservation Management Plan be noted and the document be formally adopted as the Palace's conservation manual;</p> <p>iii) That the updates made to the regeneration business plan be noted and the document be formally adopted;</p> <p>iv) That the proposed changes to the strategic spatial masterplan document as a result of the consultation feedback and regeneration be approved; and</p> <p>v) That the regeneration programme be progressed to the next stage of work, which would include the submission of a formal HLF bid following the Alexandra Palace and Park Board on 6 November 2012 and preparation of a prospectus for engagement with the market.</p>
APBO235.	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT There was no such business.</p>
APBO236.	<p>FUTURE MEETINGS</p> <p>NOTED:</p> <p>Tuesday 6 November 2012 Thursday 7 February 2013</p>
APBO237.	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED that the press and public be excluded from the meeting for the consideration of agenda items 17 – 20 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding the information).</p>
APBO238.	<p>SUMMARY OF EXEMPT / CONFIDENTIAL PROCEEDINGS</p> <p>APBO 240 REGENERATION UPDATE</p> <p>The recommendations were agreed.</p> <p>APBO 241 REGENERATION MASTERPLAN - WAIVER AND AWARD OF CONTRACT</p> <p>The recommendations were agreed.</p> <p>APBO 242 EXEMPT MINUTES</p> <p>The exempt minutes of the meeting held on 7 June 2012 were confirmed as a correct record of proceedings.</p>

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	<p>APBO 243 ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>
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COUNCILLOR MATT COOKE

Chair

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**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
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Councillors Cooke (Chair), Stewart (Vice-Chair), Demirci, Hare, Peacock, Scott, Williams, Paley, Willmott and Marr

Non-Voting Representatives: C Marr, V Paley and N Willmott

Also present:

Duncan Wilson – Chief Executive, Alexandra Palace
Nigel Watts – Director of Finance & Resources, Alexandra Palace
Mark Evison – Parks Manager, Alexandra Palace

Julie Parker – Director of Resources & Chief Finance Officer, LBH
Raymond Prince – Assistant Head of Litigation & Corporate, LBH
Clifford Hart – Democratic Services Manager, LBH
Felicity Parker – Clerk, LBH

Robert Oakley – LLP Partner, Bates Wells and Braithwaite

**MINUTE
NO.**

SUBJECT/DECISION

APBO244.	<p>APOLOGIES FOR ABSENCE</p> <p>In the absence of the Chair, Councillor Stewart (Vice-Chair) opened the meeting.</p> <p><u>Councillor Stewart in the Chair</u></p> <p>Apologies for absence were received from Denis Heathcote.</p> <p>Apologies for lateness were received from Councillor Cooke, Councillor Scott and Val Paley.</p>
APBO245.	<p>URGENT BUSINESS</p> <p>There was no urgent business to discuss.</p>
APBO246.	<p>DECLARATIONS OF INTERESTS</p> <p>There were no declarations of interest.</p>
APBO247.	<p>QUESTIONS, DEPUTATIONS OR PETITIONS</p> <p>None.</p>
APBO248.	<p>MINUTES</p> <p>RESOLVED</p> <p>i) That the unrestricted minutes of the Alexandra Palace and Park</p>

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	<p>Board held on 24 July 2012 be approved as a correct record.</p> <p>ii) That the minutes of the Alexandra Park and Palace Advisory Committee held on 17 July 2012 be noted.</p> <p>iii) That the minutes of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee held on 17 July 2012 be noted.</p> <p>iv) That, following agreement by the Chair of the Alexandra Palace and Park Board and Committee Members, draft minutes of the APPB would be presented at future meetings of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee, as discussed at the 17 July 2012 SAC/CC meeting.</p>
<p>APBO249.</p>	<p>REPORT OF THE CHIEF EXECUTIVE</p> <p>Duncan Wilson – Chief Executive – introduced the report as set out.</p> <p>NOTED</p> <p><u>Events</u></p> <ul style="list-style-type: none"> • There had been a number of different events over the summer months, and a full programme planned for the forthcoming months. • It had been a stretch for the Palace to facilitate these events but it had been worthwhile, given the popularity of such events and the publicity for the Palace. • The strategy was to cover as many events as possible, and the Palace was cautiously optimistic that the current volume of events could be managed. However, a couple of previous events had been lost from the programme – the International Make-up show organisers had decided that the venue was too inaccessible, as it had snowed at the last event and there had been issues with the Council with regards to gritting the roads. <p><i>Clerks note – Councillor Cooke arrived at this point in the proceedings.</i></p> <p style="text-align: center;"><u>Councillor Cooke in the Chair</u></p> <p><u>Red Bull</u></p> <ul style="list-style-type: none"> • At the SAC/CC meeting on 16 October 2012, there had been no approach by Red Bull to hold another event in the Park. However, following the meeting, Red Bull had made an approach to the Palace to hold a ‘soap-box derby’. Further information had been requested, and Duncan Wilson would consult with the SAC and CC Members via their respective Chairs when this information was available. <p><u>Governance</u></p> <ul style="list-style-type: none"> • Following previous discussions on the inclusion of ‘expert advisors’ to the Board, the paper proposed that a small sub-group of the Board be appointed to short-list candidates to recommend to the Board. • The list of potential candidates would be available in January.

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	<p>The Chair asked for nominations / volunteers for the sub-group, as follows: Councillor Cooke (Chair), Councillor Stewart, Councillor Scott and Colin Marr (in a non-voting capacity).</p> <p>The Chair MOVED and it was</p> <p>RESOLVED</p> <p>i) That the report be noted; and</p> <p>ii) That a sub group be formed to consider candidates before recommending candidates to the main Board. The sub committee membership shall be Councillor Cooke, Councillor Stewart, Councillor Scott and Colin Marr (in a non-voting capacity).</p>
<p>APBO250.</p>	<p>REPORT OF THE FINANCE AND RESOURCES DIRECTOR</p> <p>Nigel Watts – Director of Finance and Resources, Alexandra Palace – introduced the report as set out.</p> <p>NOTED</p> <ul style="list-style-type: none"> • The accounts to date showed an overspend of £25k – this was due to a ‘deep clean’ before Holland Heineken House and the cost of re-seeding the grass following the Red Bull event. The cleaning cost would be recovered from the Trading Company by way of a Gift Aid repayment, and Red Bull had covered the cost of reinstatement. • Regeneration spend was £8k below budget, but this was due to timing as opposed to actual spends – it was not anticipated that there would be an underspend on the regeneration project. • Although there was an overspend on the security budget, the security contract was included as part of the larger contract with Europa. Once each element of the contract was taken into account, it was likely that at year end the position would balance out. <p>The Chair MOVED and it was</p> <p>RESOLVED</p> <p>i) That the financial results for the 5 months ended 31 August 2012 be noted; and</p> <p>ii) That the update from the APTL Finance Resources & Audit Committee be noted.</p>
<p>APBO251.</p>	<p>REPORT OF THE PARK MANAGER</p> <p>Mark Evison – Park Manager, Alexandra Palace – introduced the report as set out.</p>

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NOTED

- The Park had been successful in a number of awards – Green Flag award, Green Heritage award, and a silver-gilt award in the large park category of the London in Bloom competition.
- Funding from Red Bull had been used for repairs and maintenance of the street lighting on the South Front, replacement of street lighting in The Grove (due to be completed before Christmas) and tree works to improve the views of London from the terrace (also due to be completed before Christmas).
- The trial period for the overnight gates closure was due to commence in the new year – once a new gate had been manufactured and installed.
- £220k section 106 funding had been provided to improve the access around the Campsbourne Estate and New River Village. Further details would be available once a project manager had been appointed.
- The works at the Cricket Club would commence on 12 November 2012.

Local Nature Reserves

- Council officers were now ready to declare a number of sites as Local Nature Reserves. The LNR declaration would not bring new restrictions to the Park beyond those that already exist. There would be no effect in terms of impact on events in the Park.

The Chair MOVED and it was

RESOLVED

- i) That the contents of the report be noted; and**
- ii) That the advice of the Statutory Advisory, and Joint Informal Advisory & Consultative Committees be noted and the proposal for the Officers to conclude the Local Nature Reserve Declaration be approved.**

APBO252. REGENERATION REPORT

Duncan Wilson – Chief Executive, Alexandra Palace – introduced the report as set out.

NOTED

- The report summarised the outcome of the public consultation.
- The Heritage Lottery Fund bid would be submitted on 30 November, and a decision was expected in April 2013.
- The masterplan for the theatre, BBC Studios and East Court had been completed to RIBA stage B, which was required for the HLF bid, and further work by Farrells in 2013 would provide an idea of the level of investment required elsewhere in the Palace.
- The HLF bid was for a total of £16.8m – around 70% of the total cost, the remainder of which would be raised via match-funding.
- Potential designs for a hotel were shown, and it anticipated that these would be more likely to attract investors if the HLF bid was successful.

BBC Studios

- The funding would enable the restoration of the theatre, the East Court

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entrance and BBC Studios A & B.

- The scheme allowed for the unblocking of all external archways and the provision of a studio exhibition using technical models. The BBC had offered use of their archives.
- It was still to be decided whether an entrance fee would be charged to access the studios. The use of the BBC archives was only for non-profit projects, however Duncan Wilson would investigate whether this included or excluded any contributions asked for to cover the running costs of the studios.

Theatre

- A key point of the theatre refurbishment was to retain the character of the existing theatre, and also to allow for the space to be used flexibly. The space was not commercially viable just as a theatre.
- The theatre floor would be flattened, to allow for the space to be used for conferences, banquets and other receptions. There would be no fixed seating, to allow for these different set ups. The possibility of an adaptable floor had been explored but the cost was too high to consider this option. Adaptations could always be made in the future, and the Roundhouse in Camden was a good example of where this has happened.
- The balcony would be structurally repaired, and would have fixed seating.
- There had been approaches made by Complicite, the Royal Shakespeare Company and Cirque du Soleil with regards to using the theatre space.
- The English National Opera had also expressed an interest in running a project in the Great Hall.
- In response to whether there would be any governance issues in running the space, Duncan Wilson explained that it was likely to be run by the Trading Company as usual for events elsewhere in the Palace but in the event that a longer licensee for a particular operator or promotor was requested, Charity Commission approval might be required.

East Court

- Due to its size, the East Court was an expensive area to redevelop.
- The East Court would be used to tell the story of Alexandra Palace through pictures and models. This would be the starting point for a visit and lead to the refurbished studios and provide views (through glazing) into the theatre entrance.
- The appearance of the SE wing façade facing the park would be improved by removing the unsightly blocking put there by the BBC.

Clerk's note – Councillor Scott and Val Paley arrived during the presentation.

The Chair commented that the proposals put forward had moved on significantly since the last Board meeting

The Chair MOVED and it was

RESOLVED

- That the contents of the report be noted;**
- That the proposal for a Major Grant bid to the Heritage Lottery Fund be approved; and**

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	<p>iii) That the Chief Executive be authorised to sign the relevant documentation subject to the Chairman's approval on behalf of the Board.</p>
APBO253.	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT There was no such business.</p>
APBO254.	<p>FUTURE MEETINGS NOTED the date of the next meeting – Thursday 7 February 2013.</p>
APBO255.	<p>EXCLUSION OF THE PUBLIC AND PRESS RESOLVED that the press and public be excluded from the meeting for the consideration of agenda items 13-20 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Paragraph 2 – Information which is likely to reveal the identity of an individual, Paragraph 3 – Information relating to the business or financial affairs of any particular person (including the Authority holding that information) and Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p>SUMMARY OF EXEMPT ITEMS</p> <p>APBO256 MINUTES RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 24 July 2012 be approved as a correct record.</p> <p>APBO257 CONTRACT APPROVALS The recommendations were agreed.</p> <p>APBO258 PROPERTY MATTERS – PARK LEASE POLICY AND SUMMARY The recommendations were agreed.</p> <p>APBO259 TRUST AND TRADING COMPANY THREE YEAR BUSINESS PLAN The recommendations were agreed.</p> <p>APBO260 TRADING COMPANY MANAGEMENT ACCOUNTS The recommendations were agreed.</p> <p>APBO261 STAFF MATTERS The recommendations were agreed.</p>

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	<p>APBO262 OUTSTANDING LEGAL MATTERS</p> <p>The recommendations were agreed.</p> <p>APBO263 ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>
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COUNCILLOR MATT COOKE

Chair

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